



**Minutes from the Meeting of the Executive Board with observers
Thursday April 14th 2016 - 16.30-18.30**

Venue

Venue: Hotel Bella Sky, Center Boulevard 5, 2300 København S
<http://www.acbellaskycopenhagen.dk/hotel-maps-directions>

Participants

Gisle Roksund, Karin Träff Nordström, Pekka Honkanen, Anders Beich, Petter Brelin, Thorarinn Ingolfsson, Helena Liira, Elinborg Bardardottir, Roar Maagaard, Kirsten Talbro Laraignou, Karin Mette Thomsen og Sanne Bernard.

MINUTES

1. Election of chair of the meeting.

Gisle Roksund was appointed chair of the meeting.

2. Appointment of person to take minutes of the meeting.

Sanne Bernard was appointed to take the minutes.

3. Approval of the agenda

Gisle Roksund suggested two more topics on the agenda:

- 1) Helene to talk about the future plans for the journal
- 2) Information about the meeting with young GPs earlier same day.

4. Status of WONCA Europe 2016 (Kirsten Talbro Laraignou / Roar Maagaard)

Roar Maagaard gave a presentation of the planning of the WONCA Europe 2016 conference in June.

Some of the focus points for our WONCA conference in Copenhagen are high priority on quality. We have found some very good keynote speakers. Ulrikka Sandén will be presented as our "patient voice". In the poster area we will have three skills labs. Three "stations" for "One-slide-five-minutes" will be placed in the foyer area (small oral presentations with only one slide each). We focus on networking; "A stranger is a colleague you haven't met yet".

For the opening we are planning for a musical contribution from NFGP and SC members, - Peter Vedsted is in charge of contacting Gisle Roksund, Anders Beich, Emil Sigurdsson and other possible contributors for this event.

Friday morning run – 4 km – fee for participation is 10,- EURO, which will be donated to Danish Red Cross.

Practice visits seem to be very popular, - at this stage approx. 600 delegates have shown interest in visiting a Danish GP clinic.

The planning of the VdGM pre-conference is going well, - we expect around 200 participants for this event.

The conference will have no printed program, but a conference APP, where the entire program, abstracts and all relevant information will be available.

Break-even will be between 3000 and 3500 participants; - we are still aiming at 3500 participants. The first edition of the program will be official next week, and we hope this will boost the number of participants. We also wish to attract more delegates from the Nordic countries, where there is still potential.

The conference is not only a conference for the academic GPs, but also for "ordinary" GPs and young doctors. Quite many of the larger sessions are state-of-the-art sessions, which is more like training sessions rather than academic sessions. We suggest that the conference is promoted as an educational event.

5. Congress matters re. NCGP in June 2017 to be discussed (Elinborg Bardardottir)

Elinborg Bardadottir gave a presentation of NCGP in Island in June next year. Iceland is aiming for around 1300-1400 participants. Elinborg informed about the plans of a half-day pre-conference Wednesday morning for young doctors. 4 out of 6 keynote speakers are confirmed at this stage. The conference will most probably close with a keynote Friday afternoon followed by the congress party Friday night.

6. Information of current matters (Gisle Roksund)

The five chairs of the national colleges have now decided upon a new key of subsidies from each country of NFGP. The new key is based on the number of practicing general practitioners in each country. The new key is gradually implemented over three years (2016, 2017 and 2018). The new key is to be officially approved at the general assembly tomorrow. It is necessary to revise the proposal for the budget for 2016 and 2017 (see below at point 8.).

7. Presentation and discussion of the annual financial account. (Karin Mette Thomsen)

Please see attached for the financial reports:

- [Annual Financial Report 2015, draft](#)
- [Audit Records 2015, draft](#)
- [Internal Annual Financial Report 2015, draft](#)

Our accountant – Thomas Lehmann Jensen - explained the figures of the Internal Annual Financial Report for 2015.

DKK 170.000,00 has been paid too much in subsidies from the member countries, which will be returned.

New point by Helena Liira: Helena is new chief-editor of SJPHC, the office is now in Helsinki, editorial assistant is now Mark Phillips.

The SJPHC team is very motivated with a lot of commitment. Intention to improve the journal, the work should be divided better between the editors, focus on recruiting reviewers and better marketing of the journal, with plans of publishing newsletters after each issue, and using Facebook and other social media more in the future.

The aim is to publish 60 articles per year, which is the amount of articles included in our current contract with the publisher. The open access fee is low compared to other journals, - are considering increasing the fee. Proposal for rewarding the reviewers with a lower fee the following year.

8. Preparation of the discussion of the budget 2016 and 2017 (Karin Mette Thomsen)

Please see attached for the budget:

[The suggestion for the budget is available here](#)

Based on an increasing number of articles, the royalties should be able to increase to DKK 175.000,00 for 2017, which can result in lower subsidies for each member country. The accountant will change this for the budget for the general assembly tomorrow.

Furthermore, a note on the new key for 2016, 2017 and 2018 will be included in the budget for 2016 and 2017.

The proposal will be altered in accordance with this.

9. Any other business

After the meeting between representatives for FYAM (Danish young doctors) and the NFGP executive board earlier today, NFGP wants to support the Nordic young doctors financially with their work on creating a new "NYGF" for young doctors. DKK 107.000,00 will be allocated in the budget for 2016 for this project. Our accountant will update the budget for 2016 before the meeting tomorrow.

10. Presentation of the agenda of the annual general assembly and discussion of the separate items (Gisle Roksund)

Gisle Roksund announced the dates for the NFGP meetings next year, which will be Thursday 30 March and Friday 31 March 2017.