



**AGENDA**  
**Nordic Federation of General Practice ApS**  
**Annual General Assembly Saturday 25<sup>th</sup> April 09.00-11.00**

**Venue**

Hotel Kong Arthur, Nørre Søgade 11, København K  
[www.arthurhotels.dk/dk/hotel-kong-arthur/kontakt-kong-arthur](http://www.arthurhotels.dk/dk/hotel-kong-arthur/kontakt-kong-arthur)

**Participants**

The Executive Board

Observers: Editor-in-chief and chairman of the Congress Committee

Peter Vedsted, Lars Gehlert Johansen, Elise Kosunen, Thorarinn Ingolfsson, Bernd Sengpiel, Gisle Roksund, Karin Mette Thomsen, Karin Träff Nordström, Karin Asztély, Tina Louise Olsen and Thomas Lehman Jensen (accountant, participated at item number, 1, 2, 3, 11 and 12).  
Norway was at the meeting represented by Thorarinn Ingolfsson.

**1. Election of chair of the meeting**

*Gisle Roksund was elected chair of the meeting.*

**2. Appointment of person to take minutes of the meeting**

*Tina Louise Olsen was appointed to take minutes.*

**3. Approval of the agenda**

*At item 4, the policy paper of primary care in the Nordic countries, the procedure for collaboration in between the meetings and the organization of the meetings at the federation, were to be discussed.*

*At item 14, the European Journal of GP and Nordic research were to be discussed.*

*Item 11 and 12 were discussed before item 4.*

**4. Approval of the minutes from 2014**

The minutes can be seen here:

[http://nfgp.org/files/19/final\\_minutes\\_general\\_assembly\\_26\\_april\\_2014.doc](http://nfgp.org/files/19/final_minutes_general_assembly_26_april_2014.doc)

*The minutes were approved.*

**5. Election to the board of executives and possible duties**

*There were no elections this year.*

**6. The Chairman's report of the activities of NFGP ApS 2014**

The report is available here:

[http://nfgp.org/files/20/annual\\_report\\_2014\\_from\\_the\\_chair\\_of\\_nfgp.doc](http://nfgp.org/files/20/annual_report_2014_from_the_chair_of_nfgp.doc)

*The report of the chairman was approved.*

## **7. The Editor-in-chief's report for SJPHC**

The report is available here: [http://nfgp.org/files/20/editor\\_in\\_chiefs\\_report\\_2014\\_15.pdf](http://nfgp.org/files/20/editor_in_chiefs_report_2014_15.pdf)

*Peter Vedsted informed the federation, that about 20 pct. of the manuscripts are approved and the impact factor has fallen from 1,9 to 1,5 due to a change in procedures for selfcitations.*

*SJPHC wanted to inform members of new articles and the current procedure is not optimal. Gisle Roksund suggested that the colleges inform their members of how to get issue alert from SJPHC.*

*Peter Vedsted informed that it is difficult to get reviewers to the articles. The Board urged Peter Vedsted to write a letter to the colleges about this matter. The colleges are responsible to distribute the information to the right persons.*

*Gisle Roksund thanked Peter Vedsted for the good work.*

## **8. Report from the Congress Committee and status of the Congress in Sweden in June 2015**

The Chairman of the Congress Committee informed about the status of the Congress in Gothenburg 2015.

*Bernd Sengpiel informed about the number of participants for the Nordic Congress, which is close to 1.350. There was a break-even at 850 participants.*

*Due to the 10 year anniversary the Board accepted, that Anna Stavdal would be invited for the opening ceremony at the Congress.*

*The General Assembly will next year discuss the amount of the congress fee to the federation.*

## **9. Matters for further discussion from the meeting Friday between the Executive and observers**

Approval and assignment of policy paper of primary care in the Nordic countries:

[http://nfgp.org/files/20/policy\\_document\\_prevention\\_2013.docx](http://nfgp.org/files/20/policy_document_prevention_2013.docx)

*The policy paper of primary care in the Nordic Countries is a draft and need further elaboration. Lars G. Johansen will within a week send a mail to the Board members which points out the changes in the paper. The Board members will then get a month to comment on the paper.*

*The Board wanted to receive the account, the budget and the minutes from the last meeting at least two months before the next meeting. Gisle Roksund asked the federation to do some work in between the meetings and will in the future send a request on the 1. September and the 1. January to the colleges to get information about current matters.*

*The legal matters of the federation is to be found in the Selskabsloven. The secretariat will investigate the legal matters and will come up with a proposal for organizing the next meeting to make sure that time is spent as efficient as possible.*

## **10.Election to the board of executives and election of chairman**

*Gisle Roksund was reelected as chairman for two years.*

## **11. Annual financial account**

The financial report is available on:

[http://www.nfgp.org/files/20/nfgp\\_aps\\_intern\\_aarsrapport\\_2014.pdf](http://www.nfgp.org/files/20/nfgp_aps_intern_aarsrapport_2014.pdf)

*Thomas Lehman Jensen accounted for the annual financial account.*

*The Board called for more detailed information about the notes in the account and wanted the numbers to be brutto.*

*Thomas Lehman Jensen accepted that the Board next year could get financial account two months before the next meeting. The royalties are collected in March so the exact figure of this amount can't be included in the financial account next year.*

## **12.Budget 2016**

The suggestion for the budget is available on:

[http://nfgp.org/files/20/budget\\_2015\\_and\\_2016\\_accounts\\_2014\\_2013\\_and\\_2012.pdf](http://nfgp.org/files/20/budget_2015_and_2016_accounts_2014_2013_and_2012.pdf)

*A new budget was proposed for the General Assembly by the accountant. The accountant suggested that WONCA 2016 gets its own budget.*

*On base of this information the General Assembly urged the accountant Thomas Lehman Jensen to make a new budget, which will need to be approved later. The member countries will receive specific information about their fee to the federation and the costs due to WONCA 2016.*

*The federation has agreed to pay for a possible deficit for WONCA 2016.*

*The secretariat will collect 2/3 of the fee from the member countries now and 1/3 at the end of the year. A new model for collecting fees will be decided at the General Assembly next year and will be effective from 2017.*

*The General Assembly approved that the colleges pay for the travel expenses of their members of the Scientific Committee, when they go to the WONCA conference in Istanbul. Peter Vedsted informed, that the royalties at 173.733 d.kr. in the account both covers the royalties and the author fees.*

## **13.Election of accountant – auditor**

The secretariat proposed reelection of the present auditor

*The accountant was reelected.*

**14.Any other business**

*European Journal of General Practice needed higher impact factor etc. The General Assembly decided that the federation can's support two medical journals.*

*There was not sufficient time for discussing Nordic research.*

**15.Next meeting**

*The next meeting is held from the 14 to the 16. of April 2016.*