



6 May 2013

**AGENDA**  
**Nordic Federation of General Practice ApS**  
**Annual General Assembly 4 May 09.00-11.00**

**Venue**

Hotel Kong Arthur, Copenhagen

**Participants**

Gisle Roksund, Torsten Sørensen, Thorarinn Ingolfsson, Karin Träff Nordström, Lars Gehlert Johansen, Marit Hermansen, Pekka Honkanen,, Svein Steinert, Elise Kosunen, Toumas Koskela, Peter Vedsted, Bernd Sengpiel, Hans Thulesius, Elinborg Bardardottir, Helena Liira, Tina Malene Pedersen (referent)

**1. Election of chair of the meeting**

Gisle Roksund was appointed as chair of the meeting.

**2. Appointment of person to take minutes of the meeting**

Tina Malene Pedersen was appointed to take the minutes.

**3. Approval of the agenda**

The agenda was approved.

**4. Approval of the minutes from 2012**

The minutes were approved.

**5. Election to the board of executives and possible duties**

This year there were no new members of the board. Due to some uncertainty about the chairman's affiliation and term of office please see item 13.

**6. The Editor-in-chief's report for SJPHC**

Peter Vedsted referred to the published report. The Journal's impact factor was 2.054 in 2012, which is 2nd rank within primary care and family medicine.

The procedure about information to members remains unchanged. The five colleges will as usual send a mail to their members when new articles are published but it is still a problem that the colleges aren't in possession of all mail addresses of the members. Peter Vedsted will therefore look into the possibilities of subscribing to a newsletter directly from the publisher. The contents in mail/newsletter were discussed. There should be a summary of contents and a short teaser/abstract about every article together with a directly link to the article. It was decided to publish articles continuously and not as now divided in volumes.

When the journal becomes electronic a mail per 5 articles will be send corresponding to once a month.

Gisle Roksund thanked Peter Vedsted and the Editorial Board. On behalf of NFGP he expressed great satisfaction with the editorial work.

In collaboration with the Finnish Congress Committee it was agreed that the anniversary of SJPHC will be commemorated in connection with the opening ceremony. A former editor of the journal was suggested to tell the history of SJPHC (20 minutes), hereafter the two 'Papers of the Year' will be presented very shortly. The authors will present their papers during the congress in a symposium (10 minutes).

#### **7. The Chairman's report of the activities of NFGP ApS 2012**

Gisle Roksund referred to the published report, which was approved.

#### **8. Appointment of Chairman and members of the Scientific Committee of WONCA Europe 2016**

Peter Vedsted was appointed as chair of the Scientific Committee. It was decided that every college has to appoint, in cooperation with their national editor, one member from the editorial board. Hereafter another member is appointed, who can be a person from the research environment or it can be the other member from the editorial board. The Scientific Committee will consist of 11 members + the members from WONCA Europe (contract).

There was general agreement about the congress being a joint Nordic Congress.

The members of the committee have to be elected before the contract is to be signed 21 June in Prague. Therefore the colleges have to send the names of their two persons to Peter Vedsted not later than 31 May 2013.

It was discussed how often and when the group should meet. It should be possible to make smaller groups within the scientific committee. That would make it more efficient.

#### **9. Discussion and approval of policy paper of preventive medicine**

It was decided that NFGP will send the paper to the five colleges and the unions. They will be requested to discuss the contents of the paper and they will be given the opportunity to send possible questions and comments to Lars Gehlert Johansen. Lars will continue the job on writing until the Executive Board has agreed on the contents of the policy paper

When this work is done the paper will be presented to the preparing meeting of the Nordic seminar in Tampere in august 2013. The final adoption of the document will be made at this meeting in Tampere.

#### **10. Vision and mission for NFGP**

It was approved that the fourth vision and mission of NFGP is:

When found relevant, NFGP will make policy documents within areas of General Practice.

#### **11. The future publisher of SJPHC**

The future publisher was elected. Peter Vedsted and Torsten Sørensen will continue the negotiation with the publisher.

The Executive Board proposed at their meeting that they want author fees and they proposes 1200 Euro for non-members and 400 Euro for members. The Executive Board finds that the colleges payment to NFGP has reached the limit so further costs have to be financed in another way. The national colleges are free to sponsor the fee or a part of their fee for their own authors.

The proposal was accepted by the General Assembly.

#### **12. NFGP's position on NEL's cooperation with 'Praktisk Medicin'**

According to the minutes from the meeting in the Executive Board 3 May, NFGP agreed upon this statement:

NFGP is worried about the development and kindly asks the colleges of the federation to work with their collaboration to NEL in their respective countries.

### **13. Change in the by-laws regarding the Chairman's affiliation and term of office**

The Chairman has to be a member of one of the Nordic Colleges. The Chairman is elected for 2 years and can be re-elected twice with a maximum term of office for 6 years.

The General Assembly approved the change in the by-laws.

Because of this decision The General Assembly wanted Gisle Roksund to be elected now according to the new by-laws.

Gisle Roksund was elected and begins his term of office by this year of 2013.

### **14. The composition of the Congress Committee**

It was stated that each country has one member in the Congress Committee. The country that is organising the coming congress has two members.

Each country is welcome to invite several members of the Congress Committee, provided that they bear the accommodation and travel costs for additional members.

The colleges are free to replace their member of the Congress Committee; a new member must be replaced when a new chairman of the committee in the respective country has been pointed out.

This will be included in the by-laws.

### **15. Report from the Congress Committee and status of the congress in Finland 2013**

Elise Kosunen referred from the Finnish Congress Committee.

The total number of registered participants at the moment is higher than expected: 867.

They are allocated as follows: Finland 390, Denmark 269, Sweden 92, Norway 45 and Iceland 12. Particular Norway was encouraged to promote the congress to attract more participants.

Compared to previous years there is a declining numbers of oral presentations and posters. The Congress Committee will watch this tendency very closely.

At the moment it seems like there is a low interest to attend the dinner and the social programme as well.

All colleges were encouraged to book their accommodation now. Soon the committee will have to release them.

Next congresses:

Gothenburg, Sweden, 16 – 18 June 2015.

Reykjavik, Harpa, Iceland, 14 16 June 2017. There is a little uncertainty about the date because the date for the WONCA Congress hasn't been released. The Board was asked to check out this at the next WONCA Congress.

### **16. Annual financial account**

The annual financial account was approved.

### **17. Budget 2014**

The budget was discussed in the light of the chosen publisher. It was also made clear that there will be no royalty by the end of 2013.

There might be room for negotiating the offer from the publisher, which is 210.000 kr., but at this stage the total costs are 578.000 kr.

By introducing an author fee, paid to the publisher, the total costs will be reduced.

| The author fee will be 1200 Euro for non-members and for members of the national colleges it will be 400 Euro.

The budget was hereafter approved.

For next year agenda: Suggestion of a difference between fee at Nordic Congresses for members/non-members.

**18. Election of accountant – auditor**

The Secretariat proposed re-election of the current auditor, who was elected again.

**19. Any other business**

There were no other comments.

**20. Next meeting**

The next spring meeting will be held 24-26 April 2014 in Copenhagen.